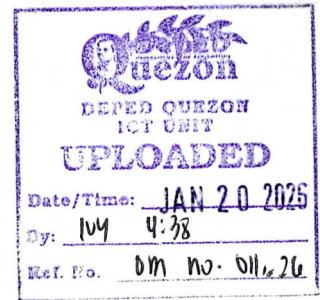




Republic of the Philippines
Department of Education
 REGION IV-A - CALABARZON
 SCHOOLS DIVISION OF QUEZON PROVINCE



19 January 2026

OFFICE MEMORANDUM
 OM No. 011, s. 2026

DESIGNATION OF INTERNAL QUALITY AUDIT TEAM (IQAT)

To: Assistant Schools Division Superintendents
 Division Chiefs
 IQAT Members
 All Others Concerned

Pursuant to DepEd Order No. 009, s. 2021, Institutionalization of a Quality Management System in the Department of Education, the following personnel are hereby designated as members of the Internal Quality Audit Team (IQAT) of the Schools Division of Quezon.

Designation	Name	Position
Team Leader	Michelle G. Duma	Senior Education Program Specialist
Asst. Team Leader	Rejulios M. Villenes	Public Schools District Supervisor
Member	Juanito A. Merle	SGOD Chief
Member	Carmela Ezcel A. Orogo	Education Program Supervisor
Member	Maria Dolores D. Atienza	Administrative Officer V
Member	Wilbert B. Porteza	ITO I
Member	Carleen D. Aguila	Legal Assistant
Member	Brandon E. De Mesa	ADAS III
Member	Walter F. Galarosa	OIC-CID Chief
Member	Asuncion C. Ila	Education Program Supervisor
Member	Joseph E. Jarasa	Education Program Supervisor
Member	Joan Alejaida R. Mauhay	Education Program Supervisor
Member	Fernando T. Seño	Education Program Supervisor
Member	Jee-Ann O. Borines	Education Program Supervisor
Member	Raul R. Agaran	Education Program Supervisor
Member	Gilbert C. Alva	Public Schools District Supervisor
Member	Regina V. Marino	Senior Education Program Specialist
Member	Maria Rosario C. Camilon	Dentist II
Member	Edmundo R. Marin, Jr.	Accountant III
Member	Atty. Rexcia Maria B. Baldeo	Attorney III

DEPEDQUEZON-TM-SDS-04-010-005



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Designation	Name	Position
Member	Hilariona E. Coronado	Administrative Officer IV
Member	Sherelyn O. Pardilla	AO IV/Records Officer
Member	Mark Angelo M. Tiusan	Project Development Officer I
Member	Carmen H. Macatugob	Education Program Supervisor
Member	Jay S. Alfaro	Education Program Supervisor
Member	Carla Jobelle J. Culajara	Education Program Specialist II
Member	Jose Macario Ernie V. Patiño	Dentist II
Member	Michelle P. De Mesa	ADAS III

The members of the Internal Quality Audit Team (IQAT) shall have the following responsibilities:

- Implement and refer to the latest version of the Internal Quality Procedure in the PAWIM;
- Undergo training on ISO 19011 (Guidelines for Auditing Management System);
- Determine conformance of the QMS with planned arrangements and the requirements of ISO 9001;
- Determine whether the QMS is effectively implemented and maintained through the conduct of an internal quality audit;
- Keep track of the implementation of the corrective and preventive actions to address the opportunities for improvement, potential non-conformities, and non-conformities raised during the Internal Quality Audits; and
- Provide the findings of the IQA through the audit summary report and status of Request for Action (RFA) to the QMR as an input to the Management Review.

For the information and strict compliance of all concerned.


ROMMEL C. BAUTISTA, CESO V
Schools Division Superintendent

smemgd01/19/2026

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